
Report To:	Inverclyde Council	Date:	19 May 2022
Report By:	Head of Legal & Democratic Services	Report No:	LS/045/22
Contact Officer:	Colin MacDonald	Contact No:	01475 712113
Subject:	Administrative Arrangements: Cycle of Council, Committee, Sub-Committee and Board Meetings for June 2022		

1.0 PURPOSE

- 1.1 This report seeks the Council's agreement to a proposed schedule of Committee meetings for the period until the 2022 Summer recess, ending with a meeting of the Council on 30 June 2022.

2.0 BACKGROUND AND CONSIDERATIONS

- 2.1 This cycle was agreed by the previous Council in June 2021 as part of the 2021/22 timetable. It has, however, been necessary to amend two meeting dates (Planning Board and General Purposes Board) and the date agendas are issued as a result of the statutory meeting and the Public Holidays agreed to celebrate the Queen's Platinum Jubilee.
- 2.2 The Inverclyde Integration Joint Board (IJB), although included in the timetable, is a separate body and the dates are set by the IJB and not the Council.
- 2.3 The proposed timetable for 2022/23 meetings will be submitted, as is usual in an election year, to the June meeting of the Council.

3.0 RECOMMENDATION

- 3.1 The Council is asked to approve the proposed meeting dates for June 2022 as set out in the timetable in the appendix.

Iain Strachan
Head of Legal & Democratic Services

Appendix 1

	June 2022			
Committee/Inverclyde Council	Submission Date - 9 am	Pre-Agenda Date	Issue Agenda	Date of Meeting
Audit Committee	Friday 6 May	BRIEFING WITH CONVENER ON A DATE AFTER 19 MAY 2022	Tuesday 31 May	Tuesday 7 June – 3pm
Health & Social Care Committee	Friday 6 May	BRIEFING WITH CONVENER ON A DATE AFTER 19 MAY 2022	Wednesday* 1 June	Wednesday 8 June – 3pm
Inverclyde Integration Joint Board (Audit)	Friday 27 May	BRIEFING WITH CONVENER ON A DATE AFTER 19 MAY 2022		Monday 27 June – 1:15pm
Inverclyde Integration Joint Board	Friday 27 May	BRIEFING WITH CONVENER ON A DATE AFTER 19 MAY 2022	Monday 6 June	Monday 27 June – 2pm
Education & Communities Committee	Friday 20 May	BRIEFING WITH CONVENER ON A DATE AFTER 19 MAY 2022	Tuesday 7 June	Tuesday 14 June – 1pm & 4pm
Environment & Regeneration Committee	Friday 13 May	BRIEFING WITH CONVENER ON A DATE AFTER 19 MAY 2022	Thursday 9 June	Thursday 16 June – 3pm
Petitions Committee	-	-	-	Thursday 16 June – 1pm
Policy & Resources Committee	Friday 27 May	BRIEFING WITH CONVENER ON A DATE AFTER 19 MAY 2022	Tuesday 14 June	Tuesday 21 June – 3pm
Local Police & Fire Scrutiny Sub-Committee	Wednesday 1 June	PRE-AGENDA MEETING Monday 13 June 10am	Thursday 16 June	Thursday 23 June – 3pm
Audit Committee (Annual Accounts)	-	-	Tuesday 21 June	Tuesday 28 June – 3pm
Inverclyde Council	Monday 13 June	PRE-AGENDA MEETING Tuesday 21 June 10am **	Thursday 23 June	Thursday 30 June – 4pm

***NOTE - Public Holidays – Queen’s Jubilee – Thursday 2 June & Friday 3 June 2022 (offices closed 2-5 June inclusive)**

**** Changed Time to take account of the Inverclyde Alliance Board Meeting.**

PLANNING BOARD			
Submission Date - 9 am	Pre-Agenda Date	Issue Agenda	Date of Meeting
Thursday 19 May	n/a	Tuesday 31 May	Thursday 9 June - 3pm

GENERAL PURPOSES BOARD			
Submission Date - 9 am	Pre-Agenda Date	Issue Agenda	Date of Meeting
Friday 20 May	n/a	Wednesday 1 June	Wednesday 15 June – 3pm